

**City of Tillamook Planning Commission Minutes  
Special Meeting - June 28, 2012**

**Commission Members Present:**

Jan Stewart, Chairperson

Aaron Palter

Tamra Jacobs

Ray Jacobs

**Commission Members Absent:**

Nick Hahn

Charlotte Phillips

**Staff Present:**

David Mattison, City Planner

Debbi Reeves, Executive Assistant

**Guests Presents:**

None

**I. CALL TO ORDER:**

**Chairperson Stewart** called the City of Tillamook Planning Commission meeting to order at 7:05 P.M.

**II. ROLL CALL:**

**D. Reeves** called the roll of the Planning Commission. **N. Hahn** was absent. **D. Mattison** noted **C. Phillips** has tendered her resignation. He explained the situation and will try to convince her to stay on. All other commission members were present.

**III. APPROVAL OF MINUTES:**

**Chair Stewart** asked for approval of the minutes from May 17, 2012 and June 7, 2012.

- **T. Jacobs made a motion to approve the minutes of May 17, 2012. R. Jacobs seconded the motion. A. Palter made a friendly amendment to correct the date on the heading from 2011 to 2012. T. Jacobs accepted the friendly amendment and R. Jacobs accepted the amendment to his second. Chairperson Stewart called for the vote. R. Jacobs – aye; A. Palter – aye; T. Jacobs - aye. J. Stewart - aye. The motion passed.**

**A. Palter** commented he did not recollect saying **Cheryl Devore** was the sister of the applicant. **Reeves** noted Mrs. Devore made the statement and she will move the reference into the paragraph above.

- **A. Palter made a motion to approve the minutes of June 7, 2012 as corrected. T. Jacobs seconded the motion. Chairperson Stewart called for the vote. R. Jacobs – abstained; A. Palter – aye; T. Jacobs - aye; J. Stewart - aye. The motion carried by a majority of the vote.**

**IV. PUBLIC COMMENT:**

**Chair Stewart** stated there was no audience and that the Public Hearing has been

postponed until August 2, 2012 therefore the Hearing Disclosure Statement was not read into the record.

**V. PUBLIC HEARINGS:**

**D. Mattison** explained why the Public Hearing was postponed. **Chair Stewart** noted that for future protocol, when a hearing is cancelled or postponed that all interested parties be notified with a phone call.

**VI. ITEMS OF HIGH PUBLIC INTEREST:**

**Chair Stewart** noted the remainder of the meeting, which is work on the Zoning Ordinance sections, would be held in a workshop format and will be held after the remainder of the agenda items are completed.

**V. ITEMS OF COMMISSION CONCERN:**

1) **T. Jacobs** asked about the water quality document which **D. Mattison** noted was a DEQ requirement.

2) **A. Palter** asked about the fill dirt on the old Safeway site north of town. **D. Mattison** explained this material will be used after the building is demolished. There was discussion about the floodway and the parking lot.

3) **Chair Stewart** asked if there was anything further going on with the PUD line relocation which **D. Mattison** noted there was not.

4) **Chair Stewart** asked **D. Mattison** to get the timeline information for the ODOT US 101/Hwy 6 Intersection project.

**VI. FUTURA AGENDA ITEMS:**

**Chair Stewart** noted a letter from **Mayor Weber** was handed out prior to the meeting and entered into the record. The request from the Mayor in the letter is for the Planning Commission to work on the Town Center Plan as soon as possible. After considerable discussion it was determined that further information pertaining to this request would need to be obtained. **D. Mattison** will prepare a letter to the Mayor from the Planning Commission which will be sent to the commission members for review and approval before the Chair signs.

**VII. ANNOUNCEMENTS:**

**D. Mattison** noted the DLCD training sessions at [www.coastalatlantis.net/training](http://www.coastalatlantis.net/training) and the archived Planning Commission training sessions at [www.oregonapa.org](http://www.oregonapa.org).

**VIII: ADJOURNMENT:**

**Chair Stewart** adjourned the regular meeting at 7:40 p.m. and opened the workshop at 7:42 p.m. for the Zoning Ordinance section review. There was discussion of Section 1 and 2. Considerable time was spent on the Definitions section. The Planning Commission members agreed to meet to continue working on the Zoning Ordinance sections on July 12, 2012 starting at 5:30 p.m. There will not be a regular meeting on

July 5, 2012.

With no further discussion the workshop was adjourned by **Chairperson Stewart** at 9:15 p.m.

Approval Acknowledged by:

SIGNATURE ON FILE

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Jan Stewart, City Planning Commission Chairperson

Prepared by:  
Debbi Reeves  
Executive Assistant